



Date of Council Meeting: May 24, 2016

**TOWN OF LEESBURG  
TOWN COUNCIL MEETING**

**Subject:** Virginia Municipal League Insurance Payments.

**Staff Contact:** Renée M. LaFollette, P.E., Director of Public Works and Capital Projects  
Clark Case, Director of Finance and Administrative Services  
Jason Cournoyer, Management and Budget Officer

**Council Action Requested:** To approve an appropriation to amend the Fiscal Year 2016 General Fund Operating Budget for the Department of Public Works and Capital Projects in the amount of \$23,455.63 resulting from Virginia Municipal League Insurance payments.

**Staff Recommendation:** It is recommended that Town Council adopt a Resolution approving a supplemental appropriation in the amount of \$23,455.63 to the Fiscal Year 2016 operating budget for the Department of Public Works and Capital Projects.

**Commission Recommendation:** Not Applicable.

**Fiscal Impact:** The funds for this appropriation are insurance payments made to the Town by its insurance carrier which is the Virginia Municipal League. The supplemental appropriation of \$23,455.63 is to be used for the repair of Town property

**Work Plan Impact:** Not Applicable.

**Executive Summary:** Each fiscal year, the Department of Public Works and Capital Projects includes approximately \$30,000 for repair of Town property. During the year, as claims are filed, the Town's insurance carrier, Virginia Municipal League makes payments to the Town to cover the repair costs.

**Background:** Five guardrails/fences have been damaged during the current fiscal year. The repair costs are substantially more than the \$30,000 planned for in the Department of Public Works and Capital Projects Budget. Insurance claims were filed with our insurance company (VML) to cover the repair costs. The Town has received a total of \$23,455.63 in insurance payments for repair of damaged property including guardrails/fences. An appropriation of the received insurance payments to the Department of Public Works and Capital Projects FY2016 budget is needed to complete the needed repairs.

**Attachments:** (1) Resolution

PRESENTED: May 24, 2016

RESOLUTION NO. 2016-

ADOPTED: \_\_\_\_\_

A RESOLUTION: AMENDING THE FISCAL YEAR 2016 GENERAL FUND BUDGET AND MAKING A SUPPLEMENTAL APPROPRIATION IN THE AMOUNT OF \$27,908.05 FOR INSURANCE PAYMENTS FROM VIRGINIA MUNICIPAL LEAGUE FOR THE REPAIR OF TOWN PROPERTY

WHEREAS, the Town's Department of Public Works and Capital Projects maintains and repairs Town property; and

WHEREAS, the Town has received insurance payments in the amount of \$23,455.63 from Virginia Municipal League for the repair of Town property including guardrails/fences; and

WHEREAS, the insurance payments have been deposited in the Town's General Fund.

THEREFORE, RESOLVED by the Council of the Town of Leesburg in Virginia that the Fiscal Year 2016 General Fund Operating Budget is hereby amended and a supplemental appropriation is made in the amount of \$23,455.63 to the Department of Public Works and Capital Projects.

PASSED this 24<sup>th</sup> day of May, 2016.

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David S. Butler, Mayor  
Town of Leesburg

ATTEST:

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Clerk of Council