



Date of Council Meeting: May 24, 2016

**TOWN OF LEESBURG
TOWN COUNCIL MEETING**

Subject: Residential Permit Parking on Slack Lane.

Staff Contact: Renée M. LaFollette, P.E., Director, Public Works and Capital Projects
Calvin K. Grow, Transportation Engineer, Public Works and Capital Projects

Council Action Requested: None.

Staff Recommendation: The Department of Public Works and Capital Projects recommends that a Public Hearing be held per Section 32-240(b) of the Town Code which is required prior to designating any residential permit parking zone.

Commission Recommendation: Not applicable.

Fiscal Analysis: This item does not impact the Department of Public Works and Capital Projects operating budget.

Work Plan Impact: None.

Executive Summary: Residents of the 100 block of Slack Lane NE and 119 – 129 Harrison Street (Exeter Square Subdivision) have requested the designation of a residential permit parking zone between North Street NE and Cornwall Street NE.

Background: All of the residents in the Exeter Square Subdivision have requested the designation of a residential permit parking zone by means of a signed petition. Residents have expressed concern regarding the lack of available on-street parking from 9:00 a.m. to 5:00 p.m.

The Department of Public Works and Capital Projects conducted preliminary surveys in January 2016 and May 2016. The results are tabulated in the attached Parking Survey which reveals that this street meets the following sections of the Town Code:

1. Section 32-240(d)(1)a of the Town Code is met since the total number of curbside parking spaces occupied by vehicles during the survey equaled or exceeded seventy-five percent (75%) of the number of curbside parking spaces.
2. Section 32-240(d)(1)b of the Town Code is met since the total number of curbside parking spaces occupied by vehicles whose operators do not reside within the proposed residential permit parking zone equaled or exceeded twenty-five percent (25%) of the total number of occupied curbside parking spaces.

After the Public Hearing, Town staff will review all comments and send a recommendation to the Town Manager. The community will then be notified by letter. Permit parking materials will be distributed by the Finance and Administrative Services Department. Distribution of the permit parking materials requires sending notices, processing applications from each household and verifying terms such as vehicle registration and residency, and payment of a \$1.00 fee per vehicle permit.

Each household is eligible for the following:

- ✓ To apply for a permit for each appropriately registered vehicle at each home address.
- ✓ To receive two (2) visitor passes.
- ✓ To receive special passes from the Town Manager for temporary, and limited, one-time events.

A vehicle parked in designated permit parking areas without a permit or related pass is subject to ticketing, fines, and towing.

Town neighborhoods that have completed this process, and have assigned residential permit parking include:

1. Appletree Drive from Birch Street to Plaza Street (10:00 p.m. to 6:00 a.m.)
2. Birch Street from Cherry Lane to Appletree Drive (10:00 p.m. to 6:00 a.m.)
3. Cherry Lane from Edwards Ferry Road to Birch Street (10:00 p.m. to 6:00 a.m.)
4. Church Street from Cornwall Street to North Street (9:00 a.m. to 5:00 p.m., M-F)
5. North Street from North King Street to Wirt Street (9:00 a.m. to 5:00 p.m., M-F)
6. Cornwall Street from Liberty Street to Memorial Drive (9:00 a.m. to 5:00 p.m., M-F)
7. Mayfair Drive from Edwards Ferry Road to North Street (10:00 p.m. to 6:00 a.m.)
8. Edwards Ferry Road from Mayfair Drive to Washington Street (10:00 p.m. to 6:00 a.m.)
9. Royal Street from Wirt Street to Liberty Street (partial) (9:00 a.m. to 5:00 p.m., M-F)
10. Cornwall Street NE from Church Street NE to Slack Lane NE (9:00 a.m. to 5:00 p.m., M-F)
11. 400 Block of Belmont Drive (9:00 a.m. to 4:00 p.m., M-F)
12. Cornwall Street NE between South King Street and Church Street NE (9:00 a.m. to 5:00 p.m., M-F)
13. Plaza Street NE between Edwards Ferry Road and North Street NE (10:00 p.m. to 6:00 a.m.)
14. Liberty Street NW between West Market Street and Cornwall Street NW (9:00 a.m. to 5:00 p.m., M-F)

Attachments: (1) Map – Permit Parking Zone, 9:00 a.m. – 5:00 p.m., M-F
(2) Parking Counts
(3) Signed Petition, received January 15, 2016
(4) Public Notice

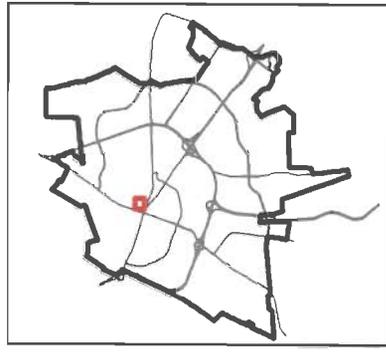
**Downtown Permit
Parking Zone
Zone #12
(Proposed)**



■ Proposed Residential
Permit Parking

Except Holidays
9:00 AM - 5:00 PM; M-F
(Slack Lane)

ZONE #12



Parking Survey on Slack Lane NE

Date	Time	# of Existing On-Street Parking Places	Total Spaces Occupied	% of Spaces Occupied	# of Spaces Occupied by Vehicles Whose Operator DOES NOT Reside Within the Proposed Limits	# of Spaces Occupied by Vehicles Whose Operator DOES Reside Within the Proposed Limits	Percentage of Spaces Occupied by Non-Residents
1/15/16	10:15 a.m.	8	8	100%	4	4	50%
3/15/16	10:00 a.m.	8	7	88%	4	3	57%
3/16/16	12:30 p.m.	8	5	63%	2	3	40%
3/21/16	10:00 a.m.	8	8	100%	5	3	63%
4/25/16	10:00 a.m.	8	7	88%	3	4	43%
5/11/16	9:00 a.m.	8	6	75%	3	3	50%

Residential Parking Zone Petition

January 15, 2016

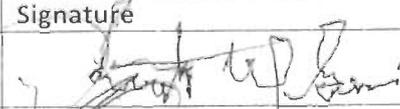
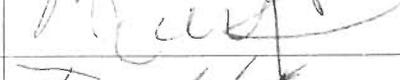
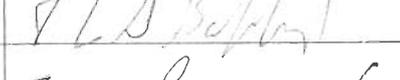
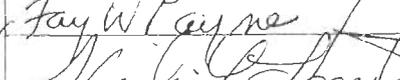
Dear Town of Leesburg,

We the undersigned, being residents of the 100 block of Slack Lane, Northeast in Leesburg, Virginia, pursuant to Town Ordinance 99-0-19, Section I, Division 4, do hereby petition that the on-street parking in the 100 block of Slack Lane, Northeast, in Leesburg be restricted to residential only. The intention of this request in accordance with Sec. 10-190.7 of the aforementioned ordinance, is to relieve residents from "unreasonable burdens in gaining access to their residences".

The Semones parking lot, which is across the street from our residences, is used by many of the people who work or otherwise have business at the Loudoun County Courthouse. Parking in the Semones lot currently fills up and overflows to parking on Slack Lane once or twice per week. The lot currently has 69 spaces, 4 of which are handicap-only. The courthouse complex will soon be expanded. During the expansion construction, Semones is expected to be used to stage the construction equipment being used during the expansion of the courthouse complex and the Pennington lot off of Church street, two blocks away. During the time of the expansion, the Semones lot will be partially or completely inaccessible to those who work or otherwise have business at the courthouse. It is to be expected that most of those who would normally park in the Semones lot will then choose to park on Slack Lane, depriving residents of convenient on-street parking on the street of our residence.

Once the expansion is complete, the Semones lot is slated to be reduced from the current 69 total/65 non-handicap-only spaces to just 36 total/20 non-handicap-only spaces. It is expected that this reduction in spaces will result in persistent and substantial overflow parking on Slack Lane, thereby depriving residents of convenient on-street parking on the street of our residence.

By my signature below, I do hereby express my concurrence with the provisions of this petition and acknowledge and consent to the annual permit fee of \$1.00 (Sec. 10-190.13) for each parking permit I may require.

Address	Printed Name	Signature
112 SLACK LN, N.E	KENNETH W. GOIHO	
114 Slack Ln, NE	John Burnham	
106 Slack Ln, NE	ARLANKEY	
108 Slack Ln NE	Gary Suddeth	
110 Slack Ln, NE	Colin Malpas	
116 Slack Ln	Paul Kiser	
102 Slack Ln	Tom BOUFFARD	
118 Slack Ln	FAY W. PAYNE	
104 Slack Lane NE	Vicki Houston	

Residential Parking Zone Petition May 7, 2016

Dear Town of Leesburg,

We the undersigned, being residents of the 100 block of Harrison Street, Northeast in Leesburg, Virginia, pursuant to Town Ordinance 99-0-19, Section I, Division 4, do hereby petition that the on-street parking in the 100 block of Slack Lane, Northeast, in Leesburg be restricted to residential only, to include our residences. The intention of this request in accordance with Sec. 10-190.7 of the aforementioned ordinance, is to relieve residents from "unreasonable burdens in gaining access to their residences".

The Semones parking lot, which is across the street from our residences, is used by many of the people who work or otherwise have business at the Loudoun County Courthouse. Parking in the Semones lot currently fills up and overflows to parking on Slack Lane once or twice per week. The lot currently has 69 spaces, 4 of which are handicap-only. The courthouse complex will soon be expanded. During the expansion construction, Semones is expected to be used to stage the construction equipment being used during the expansion of the courthouse complex and the Pennington lot off of Church street, two blocks away. During the time of the expansion, the Semones lot will be partially or completely inaccessible to those who work or otherwise have business at the courthouse. It is to be expected that most of those who would normally park in the Semones lot will then choose to park on Slack Lane and North Street, depriving residents of convenient on-street parking on the street of our residence.

Once the expansion is complete, the Semones lot is slated to be reduced from the current 69 total/65 non-handicap-only spaces to just 36 total/20 non-handicap-only spaces. It is expected that this reduction in spaces will result in persistent and substantial overflow parking on North Street and Slack Lane, thereby depriving residents of convenient on-street parking on the street of our residence.

By my signature below, I do hereby express my concurrence with the provisions of this petition and acknowledge and consent to the annual permit fee of \$1.00 (Sec. 10-190.13) for each parking permit I may require.

Address	Printed Name	Signature
125 HARRISON ST NE LEESBURG VA 20176	SRINIVAS KUMAR	
129 HARRISON ST NE LEESBURG VA 20176	VINCENT M. AMBERLEY	
127 HARRISON ST. NE Leesburg, VA 20176	Jeremy Hasseman	
121 Harrison St NE Leesburg VA 20176	MARY E Davidson	
119 Harrison St NE Leesburg, VA 20176	Sarah D. Markel	
123 Harrison St NE Leesburg, Va 20176	David Struba	



TOWN OF LEESBURG
NOTICE OF PUBLIC HEARING
TO CONSIDER
A PROPOSED RESIDENTIAL PERMIT PARKING ZONE ON
SLACK LANE NE BETWEEN
NORTH STREET NE AND CORNWALL STREET NE

The **LEESBURG TOWN MANAGER** will hold a public hearing in the Town Council Chambers, 25 West Market Street, Leesburg, Virginia on **TUESDAY, MAY 24, 2016 at 7:30 p.m.** on a Proposed Residential Permit Parking Zone designation on Slack Lane NE between North Street NE and Cornwall Street NE. This Public Hearing is in accordance with Section 32-240(b) of the Town Code.

Additional information concerning this Proposed Residential Permit Parking Zone is available by contacting Calvin K. Grow, Transportation Engineer at 703-771-2791 or email at cgrow@leesburgva.gov.

At this hearing, all persons desiring to express their views regarding this matter will be heard. Person requiring special accommodations should contact the Clerk of Council at 703-771-2733, one day in advance (TTD 703-771-4560).