

TOWN OF LEESBURG
Town Hall
25 West Market Street
AGENDA
Town Council Work Session
July 25, 2016
CANCELLED
Council Chambers

1. Items for Discussion

a. None.

2. Additions to Future Council Meetings (*Tab A*)

3. Information Memorandums

a. None.

4. Council Invitations

July 23 – Acoustics on the Green, 7 p.m., Town Green

July 24 – Bluemont Concert Series, 7 p.m. Courthouse Lawn

July 28 – Movies in the Park, 8:30 p.m., Ida Lee Park

July 31 – Bluemont Concert Series, 7 p.m., Courthouse Lawn

Aug. 2 – National Night Out, 6 – 8:00 p.m., Heritage Square

Aug. 5 – First Friday, 5:30 p.m., Downtown

Aug. 6 – Child Safety Day, 12 – 4 p.m., Village at Leesburg

Aug 6 – Acoustics on the Green, 7 p.m., Town Green

Aug 13 – Acoustics on the Green, 7 p.m., Town Green

Aug 20 – Acoustics on the Green, 7 p.m, Town Green

Aug 22-23 – Town Council Meetings cancelled for summer break

Aug. 25 – Movies in the Park, 8:30 p.m., Ida Lee Park

TOWN OF LEESBURG
Town Hall
25 West Market Street
AGENDA
Town Council Meeting
July 26, 2016
7:30 p.m.
Council Chambers

1. CALL TO ORDER

2. INVOCATION: Vice Mayor Burk

3. SALUTE TO THE FLAG: Mayor Butler

4. ROLL CALL

a. Electronic Participation for Council Member Gemmill

MOTION

I move to allow Council Member Gemmill to participate in the July 26, 2016 Council Meeting electronically due to work travel.

5. MINUTES (*Tab B*)

a. Work Session Minutes of July 11, 2016

6. ADOPTING THE MEETING AGENDA (AMENDMENTS AND DELETIONS)

7. PRESENTATIONS (*Tab C*)

a. Proclamation – Billy Hurley, Jr.

b. Tree Commission Presentation – Emerald Ash Borer (Earl Hower, Chair)

8. PETITIONERS

9. APPROVAL OF THE CONSENT AGENDA (*5 min.*)

a. Agreement with Arcadia Communities, L.L.C. (*Tab 01*)

RESOLUTION

Authorizing the Mayor to Execute an Agreement Between Arcadia Communities, L.L.C. and the Town of Leesburg, Virginia for an Agreement to Dedicate Right-of-Way and Easement for Evergreen Mill Road

b. Performance Guarantee for Public Improvements at Crescent Place (*Tab 02*)

RESOLUTION

Making a Reduction of the Performance Guarantee For Public Improvements at Crescent Place – Phase 1, 2 & 3 (TLPF 2014-0025)

- c. Appropriation of Donation to the Community Outreach Program (Tab 03)

RESOLUTION

Approving a Supplemental Appropriation of \$1,150.40 Resulting from a Donation to the Community Outreach Program from the Leesburg Presbyterian Church

- d. Request for Approval of Water and Sanitary Sewer Service Extension for Goose Creek Club Project (Tab 04)

RESOLUTION

Approving Water and Sanitary Sewer Extension for Goose Creek Club Project

- e. Request for approval to extend the Memorandum of Agreement with Saab Sensis and Virginia SATS Lab Inc. regarding the Remote Control Tower Test Program (Tab 05)

RESOLUTION

Authorizing the Town Manager to Execute an Amendment Extending the Memorandum of Agreement with Saab Sensis and Virginia SATS Lab, Inc.

- f. Approval of Public Art Exhibit by Nahid Beijan Neff (Tab 06)

RESOLUTION

Approval of a Public Art Exhibit at Town Hall by Nahid Beijan Neff

10. PUBLIC HEARINGS

- a. Amending Section 32-119 of the Town Code Pertaining to Certain Through Truck Traffic Prohibited on Hope Parkway (Tab 07)

ORDINANCE

Amending Section 32-119 of the Town Code Pertaining to Certain Through Truck Traffic Prohibited

- b. Amending Section 32-119 of the Town Code Pertaining to Certain Through Truck Traffic Prohibited on Battlefield Parkway (Tab 08)

ORDINANCE

Amending Section 32-119 of the Town Code Pertaining to Certain Through Truck Traffic Prohibited

11. RESOLUTIONS AND MOTIONS

- a. None.

12. ORDINANCES

- a. Rezoning Application TLZM-2013-0006, Crescent Parke (To be delivered Friday)

ORDINANCE

13. UNFINISHED BUSINESS

- a. None.

14. NEW BUSINESS

- a. Additions to Future Council Meetings

15. ADDITIONS TO FUTURE COUNCIL MEETINGS (*Tab A*)

16. COUNCIL COMMENTS

17. MAYOR'S COMMENTS

18. MANAGER'S COMMENTS

19. CLOSED SESSION

- a. None.

20. ADJOURNMENT

ADDENDUM:

Information Memorandums:

- a. Battlefield/Route 7 Interchange Funding (Tab 10)

ASSISTED LISTENING SYSTEM

Is available at the meeting. If you require any type of reasonable accommodation, as a result of a physical, sensory, or mental disability, to participate in this meeting, please contact the Clerk of Council at 703-771-2733. Three days notice is requested. Thank you.

REGULARLY SCHEDULED COUNCIL MEETINGS

Citizens are invited to attend and participate in Town Council meetings. The petitioner's portion of the meeting and scheduled public hearings offer the public two opportunities to present their views to the Council during its meeting.

Petitioners

The petitioners' portion of the Council agenda is the first item taken up by the Council following proclamations and certificates of appreciation. This part of the meeting affords individuals the opportunity to address the Council on any matter not scheduled for a public hearing. Prior to the meeting, those citizens wishing to speak should sign the Clerk's Register on the podium at the front of the Chambers. The Mayor will announce the availability of the sign-up sheet at the beginning of all regular meetings. Petitioners' presentations should be limited to five minutes.

Public Hearings

Certain items of Town business can only be conducted after the Town Council conducts an advertised public hearing. Certain major issues affecting the town's government can also be scheduled for public hearing at the option of the Council. Adoption of the town budget, rezonings, special exceptions and amendments to the Town's subdivision and zoning ordinances all require a public hearing.

Decorum

A person addressing the Council as a petitioner, or during a public hearing, should advance to the podium when recognized by the Mayor and state his or her name and address. Persons should also indicate whether they are representing anyone other than themselves. After the presentation or comments, the Mayor or members of Council may have questions of the petitioner. Decorum will be maintained. Statements, which are demeaning or defamatory to members of the public, the staff or the Council, are inappropriate and out of order.

OTHER COUNCIL MEETINGS

Work Sessions/Committee of the Whole

Council may elect to place an item on the Tuesday night meeting agenda for action. Items will only be added to the agenda if agreed to by a majority of Council present.

Closed Sessions

Under certain circumstances, the Virginia Freedom of Information Act permits the Town Council to meet in a session where the public is excluded. This may be a discussion of personnel matters, legal matters, the acquisition or sale of property and other selected topics. The Council can only go into closed session from a public session and the notice must cite the specific statutory authority to go into closed session and also indicate the general topic to be discussed. Only those matters in the adopted motion to go into closed session can be discussed at that time.

TOWN COUNCIL AGENDA MATERIALS

Generally, all items on the regular Council agenda have been first considered at the Council Committee of the Whole. Individual council members, however, can request full Council action on an item considered, but not reported out of committee.

Materials previously distributed to the Council on Thursday are available to citizens on request from the Clerk's Office. Citizens may also provide the Clerk of Council with an e-mail address or self-addressed, stamped envelopes and Council agendas will be provided to the citizens without further charge. For more information, call the Clerk's Office at (703) 771-2733 during normal business hours or e-mail at clerk@leesburgva.gov.

Meeting agenda packets are available for public inspection in the lobby of Town Hall on Thursdays prior to the scheduled meeting. Council agendas can also be viewed on the town's World Wide Web site at <http://www.leesburgva.gov>.