

**TOWN OF LEESBURG
NOTICE OF PUBLIC HEARING**

**PROPOSED THROUGH TRUCK
PROHIBITION**

The **LEESBURG TOWN COUNCIL** will hold a public hearing in the Town Council Chambers, 25 West Market Street, Leesburg, Virginia, on **TUESDAY, JULY 26, 2016**, at 7:30 p.m., to consider prohibiting through truck traffic on Hope Parkway from Miller Drive to Sycolin Road.

Alternate routes for all through truck traffic on Hope Parkway shall use Miller Drive, Sycolin Road, and Battlefield Parkway.

Additional information regarding this public hearing is available in the Town Office during regular working hours.

At this hearing all persons desiring to speak regarding this matter will be heard. Persons requiring special accommodations should contact the Clerk of Council at 703-771-2733, one day in advance.

7/19/16



Date of Council Meeting: July 26, 2016

**TOWN OF LEESBURG
TOWN COUNCIL MEETING**

Subject: Amending Section 32-119 of the Town Code to Prohibit Through Truck Traffic on Hope Parkway

Staff Contact: Renée M. LaFollette, P.E., Director, Public Works & Capital Projects
Calvin K. Grow, Transportation Engineer, Public Works & Capital Projects

Council Action Requested: To amend Section 32-119 of the Town Code to restrict through truck traffic on Hope Parkway.

Staff Recommendation: Staff recommends amending the Town Code to restrict through truck traffic on Hope Parkway from Sycolin Road to Miller Drive (Attachment 1).

Based on the results of the traffic engineering study and public comments, staff recommends that Town Council adopt an ordinance that amends the Town Code to prohibit through truck traffic on Hope Parkway from Sycolin Road to Miller Drive. This recommendation is based on the following:

1. Hope Parkway is classified as a “Through Collector” roadway in the Town Plan. The Town Policy and Procedures for restricting through trucks in Leesburg limits through truck restrictions to collector or local streets.
2. This section of Hope Parkway passes through a residential area and there are good alternate routes that will accommodate large trucks.
3. Pedestrians have to travel across Hope Parkway to a community pool at an uncontrolled intersection.
4. The Leesburg Police Department concurs with the recommendation to restrict through trucks.
5. A number of citizens in Leesburg have requested that through trucks be prohibited on Hope Parkway.

Commission Recommendation: None.

Fiscal Impact: There is no fiscal impact to the Town by amending the Town Code.

Work Plan Impact: None. This amendment does not affect the current work plan for the Department of Public Works and Capital Projects.

Executive Summary: In response to resident concerns, Town Council approved Resolution 2016-063 (Attachment 2) which initiated Town Code Amendments to restrict through trucks on Hope Parkway. In accordance with Town of Leesburg Policy and Procedures (Attachment 3), a traffic engineering study was performed to evaluate the need for and

potential impact of restricting through trucks. Also, signs advising the public of the proposed restriction were posted at the ends of the proposed restricted route for 30 days.

According to Town policy, the remaining steps needed to implement through truck restrictions are:

1. Conduct a public hearing (scheduled for July 26); and
2. Town Council approval of an ordinance amendment to allow the restriction

Background: The extension of Hope Parkway between Whipp Drive and Miller Drive was constructed as part of the K2M headquarters development and opened to traffic in fall 2015. This segment completes the connection between Miller Drive and Sycolin Road through the Stratford community.

In response to resident concerns about heavy truck traffic cutting through the Stratford subdivision since the completion of the roadway, Town Council adopted Resolution 2016-063 (Attachment 2) on April 26, 2016 that initiated Town Code Amendments to restrict through trucks on Hope Parkway between Miller Drive and Sycolin Road (Attachment 4).

The Department of Public Works and Capital Projects has performed traffic engineering studies and public notification regarding the proposed truck restriction in accordance with the Town Policies and Procedures (Attachment 3). This included:

1. Completion of a Traffic Engineering Study which addressed pavement width, shoulder width, speed limit, and origin/destination of trucks using the street. This study identified one (1) through truck using Hope Parkway from Sycolin Road to Miller Drive.
2. Erection of signs at each end of the proposed truck restriction area to advise of the proposed truck restrictions and to provide contact information for public comments. The signs have remained for more than 30 days, and comments have been received.
3. Advertisement for a public hearing to be held on July 26 (Attachment 5).
4. Notification to the Virginia Trucking Association of the proposed restrictions (Attachment 6) for distribution to the trucking industry. No comments or responses have been received from the trucking industry.

If Town Council adopts the ordinance, “Through Trucks Prohibited” signs will be installed on Hope Parkway.

- Attachments:**
- (1) Proposed Ordinance
 - (2) Town Council Resolution 2016-063
 - (3) Policy & Procedures for Restricting Through Trucks in Leesburg
 - (4) Map of Proposed No Through Truck Restriction Area
 - (5) Notice of Public Hearing for Proposed Through Truck Prohibition
 - (6) Letter to Virginia Trucking Association dated May 4, 2016

The Town of
Leesburg,
Virginia

PRESENTED April 26, 2016

RESOLUTION NO.: 2016-063

ADOPTED April 26, 2016

A RESOLUTION: INITIATING TOWN CODE AMENDMENTS TO RESTRICT
"THROUGH TRUCKS" ON HOPE PARKWAY

WHEREAS, members of the Town Council have received complaints regarding large trucks traveling on Hope Parkway; and

WHEREAS, pursuant to Leesburg Town Code § 32-119 (Motor trucks prohibited upon streets of town, except where specifically permitted), as enabled by Code of Virginia § 46.2-1304 (Local regulation of trucks and buses), the Town Council may, by ordinance and in its judgment, prohibit the use of trucks, except for the purpose of receiving loads or making deliveries, on certain designated streets under the Town's jurisdiction; and

WHEREAS, Hope Parkway is a street under the Town's jurisdiction and may be so restricted in the Town Council's judgment; and

WHEREAS, the Town Council is required to advertise and hold a public hearing to gather public comment, to review a traffic engineering study performed by Town staff, and to post signs at the beginning and end of the proposed restricted route in order to notify the public and receive written comment from the public regarding the proposed restriction for a period of 30 days; and

WHEREAS, a copy of the public notice shall be sent to the Virginia Trucking Association; and

WHEREAS, after 30 days, a public hearing shall be held and Town staff will compile information regarding the traffic engineering and public comments and make recommendations to Town Council; and

WHEREAS, if warranted by the Town Council, an ordinance will be adopted and "no through trucks" signs will be installed at each end of the restricted routes and enforcement will be

A RESOLUTION: INITIATING TOWN CODE AMENDMENTS TO RESTRICT
"THROUGH TRUCKS" ON HOPE PARKWAY

conducted by the Leesburg Police Department.

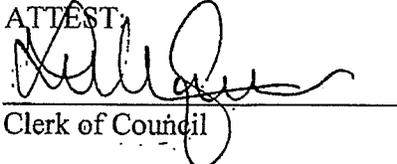
THEREFORE, RESOLVED, the Council of the Town of Leesburg in Virginia initiates amendments to the Town Code § 32-119 to add Hope Parkway to the list of streets where through truck traffic is prohibited which shall include the holding of an advertised public hearing as well as all other requirements under the Town's Policy and Procedures for Restricting Through Trucks in Leesburg.

PASSED this 26th day of April, 2016.



David S. Butler, Mayor
Town of Leesburg

ATTEST


Clerk of Council

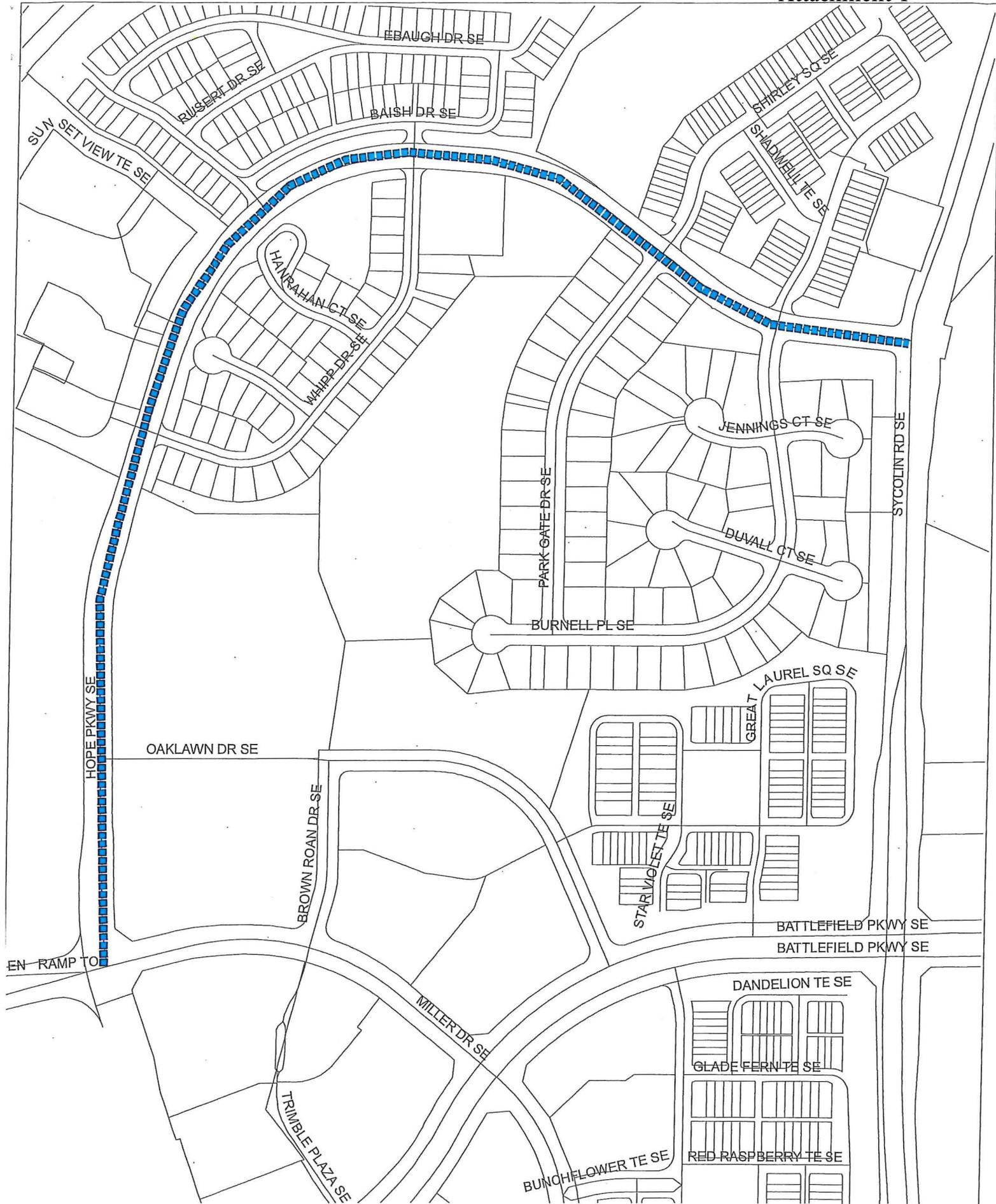
The Town of
Leesburg,
Virginia

Policy and Procedures
For
Restricting Through Trucks in Leesburg

The following actions are necessary to restrict through truck traffic on Leesburg's roads.

- A. The local government body shall hold a legally advertised public hearing.
1. Town Council must initiate a public hearing.
 2. Public notices for the hearing must contain a description of the route(s) of the proposed through truck restriction and the alternate routes(s) with the same termini.
 3. A public hearing shall be held by the local governing body and public hearing record will remain open for comments for a period of at least ten (10) working day.
 4. A copy of the public notice will be sent to:
Mr. Dale Bennett
Executive Vice President
Virginia Trucking Association
3212 Cutshaw Avenue, Suite 324
Richmond, VA 23220
- B. The town will conduct a traffic engineering study to include:
1. Traffic volumes by vehicle type for the route(s) proposed for restriction and the proposed alternate route(s). The date(s) the data is collected is to be included.
 2. A 12-hour origin/destination study of all trucks on the route(s) proposed for the restriction. The date(s) the data is collected is to be included.
 3. The number and percentage of "through trucks" on the route(s) proposed for restriction. The date(s) the data is collected is to be included.
 4. An inventory of roadway characteristics and geometrics for the route(s) proposed for restriction and the alternate route(s). This inventory should include:
 - a. Roadway length in miles
 - b. Pavement width
 - c. Number of travel lanes
 - d. Shoulder width
 - e. Pavement type and condition

- f. Speed limit
 - g. Number and type of cultural environment (i.e., residential and/or commercial)
 - h. Vertical and horizontal alignment
 - i. Parking restrictions and/or parking observed
 - j. Accident data for the route(s) proposed for restriction and the alternate route(s)
5. The road requested for restriction is functionally classified as local or collector street.
- C. Signs shall be erected at the end of proposed restricted routes to advise of the proposed restriction and identify an address for submitting written comments. These signs shall be in place for a period of thirty (30) days.
- D. Staff will compile information regarding the traffic engineering study and public comments and make a recommendation to the Town Council. If truck restrictions are warranted an ordinance will be adopted by Town Council and “no through trucks” signs will be installed at each end of the restricted routes. Enforcement will be conducted by the Leesburg Police Department.
- E. If a request is received to rescind an existing “through truck” restriction the procedures outlined previously shall be followed.



Proposed No Through Truck Restrictions on Hope Parkway

Proposed Truck Restriction Route



**TOWN OF LEESBURG
NOTICE OF PUBLIC HEARING**

**PROPOSED THROUGH TRUCK
PROHIBITION**

The **LEESBURG TOWN COUNCIL** will hold a public hearing in the Town Council Chambers, 25 West Market Street, Leesburg, Virginia, on **TUESDAY, JULY 26, 2016**, at 7:30 p.m., to consider prohibiting through truck traffic on Hope Parkway from Miller Drive to Sycolin Road.

Alternate routes for all through truck traffic on Hope Parkway shall use Miller Drive, Sycolin Road, and Battlefield Parkway.

Additional information regarding this public hearing is available in the Town Office during regular working hours.

At this hearing all persons desiring to speak regarding this matter will be heard. Persons requiring special accommodations should contact the Clerk of Council at 703-771-2733, one day in advance.

7/19/16



RENÉE M. LaFOLLETTE, P.E., DIRECTOR
Department of Public Works and Capital Projects

25 West Market Street ■ 20176 ■ 703-771-2790 ■ Fax: 703-737-7065 ■ rlafollette@leesburgva.gov ■ www.leesburgva.gov

May 4, 2016

Mr. Dale Bennett
President
Virginia Trucking Association
4821 Bethlehem Road
Richmond, VA 23230

RE: Proposed Through-Truck Restrictions

Dear Mr. Bennett:

On April 26, 2016, the Town Council passed Resolutions #2016-063 and #2016-64 (see attached) initiating a study regarding no through-truck restrictions on Hope Parkway and Battlefield Parkway (see attached map). After staff has conducted a study on these roadways, Town Council will hold a Public Hearing in July 2016.

Thank you for your anticipated cooperation in this matter. I look forward to hearing from you. If you may have any questions please feel free to contact me at 703-771-2791 or email me at cgrow@leesburgva.gov.

Sincerely,

A handwritten signature in black ink that reads "Calvin K. Grow".

Calvin K. Grow
Transportation Engineer

PRESENTED: July 26, 2016

ORDINANCE NO. _____

ADOPTED: _____

AN ORDINANCE: AMENDING SECTION 32-119 OF THE TOWN CODE PERTAINING TO CERTAIN THROUGH TRUCK TRAFFIC PROHIBITED

WHEREAS, a public hearing to consider prohibiting certain through truck traffic was held on July 26, 2016; and

WHEREAS, all Town requirements were followed, notification to the trucking industry was provided, proper signage was posted and an origin and destination study of Hope Parkway was performed; and

WHEREAS, the traffic study revealed there is a need to prohibit certain through truck traffic on Hope Parkway.

THEREFORE ORDAINED by the Council of the Town of Leesburg in Virginia as follows:

SECTION 1. Section 32-119 should be amended to read as follows:

SEC. 32-119. Motor truck prohibited upon streets of town, except where specifically permitted.

- (a) *Prohibited.* No motor truck shall be operated in the town upon the streets or street intersections except when necessary for the purpose of receiving loads of making deliveries.
 - (1) King Street (Route 15 Business) between Battlefield Parkway and Catoctin Circle.
 - (2) Market Street (Route 7 Business) between Liberty Street and East Loudoun Street.
 - (3) Loudoun Street between Dry Mill Road and East Market Street.
 - (4) Dry Mill Road between Catoctin Circle and Loudoun Street.
 - (5) Harrison Street between Catoctin Circle and East Market Street.
 - (6) Edwards Ferry Road between Plaza Street and East Market Street.
 - (7) Lawson Road between Battlefield Parkway and Tuscarora Creek.
 - (8) Davis/Lee Avenue between South King Street and Dry Mill Road.
 - (9) Heritage Way between Fort Evans Road and Edwards Ferry Road.

AN ORDINANCE: AMENDING SECTION 32-119 OF THE TOWN CODE PERTAINING TO CERTAIN THROUGH TRUCK TRAFFIC PROHIBITED

- (10) Catoctin Circle between Battlefield Parkway and Edwards Ferry Road.
 - (11) Hope Parkway, between Sycolin Road and Miller Drive.
- (b) *Receiving loads and deliveries.* The operation of a motor truck on any of the streets or street intersections, designated by ordinance, shall be considered necessary for the purpose of receiving loads or making deliveries within the town only when the place of receipt or delivery may be accessed only by travel upon such street or street intersection and then only to the minimum extent that travel upon such street or street intersection is necessary for ingress-egress to the place of receipt or delivery.
- (c) *Definition.* The following words, terms, and phrases, when used in this section, shall have the meanings ascribed to them in this subsection, except where the context clearly indicates a different meaning:
Motor truck means:
- (1) Every motor vehicle designed to transport property on its own structure independent of any other vehicle and having a registered gross weight in excess of 7,500 pounds; and
 - (2) Every motor vehicle designed and used primarily for drawing other vehicles and not so constructed as to carry a load other than a part of the load and weight of any vehicle attached thereto.
- (d) *Exceptions.* Subsection (a) of this section does not apply to the following:
- (1) The operation of emergency vehicles upon any street or highway within the town.
 - (2) The operation of motor trucks or vehicles owned or operated by the town, or agents of the town, public utilities, or motor trucks owned or operated by the state department of transportation or its agents.
 - (3) The operation of motor trucks or vehicles upon any official established detour within the town.

SECTION II. All prior ordinances in conflict herewith are repealed.

SECTION III. This ordinance shall be in effect upon its passage.

PASSED this 26th day of July, 2016.

David S. Butler, Mayor
Town of Leesburg

ATTEST:

Clerk of Council