



Date of Council Meeting: October 11, 2016

**TOWN OF LEESBURG  
TOWN COUNCIL MEETING**

**Subject:** Evergreen Mill Road Widening Project Design Contract

**Staff Contact:** Thomas Brandon, Capital Projects Manager, Public Works & Capital Projects  
Renée LaFollette, P.E., Director, Public Works & Capital Projects  
Octavia Andrew, Chief Procurement Officer, Finance & Administrative Services

**Council Action Requested:** To award a design and engineering services contract to WSP/Parsons Brinkerhoff for the Evergreen Mill Road Widening project in the not-to-exceed amount of \$898,144.35.

**Staff Recommendation:** Staff recommends awarding an hourly rate design and engineering services contract for the Evergreen Mill Road Widening project to WSP/Parsons Brinkerhoff in the not-to-exceed amount of \$898,144.35 and authorize the Town Manager to execute this contract.

**Commission Recommendation:** None.

**Fiscal Impact:** The contract award is \$898,144.35. The project is approved in the current Fiscal Year 2016-2021 Capital Improvements Program (CIP). Funding for the project is primarily through the Virginia Department of Transportation and Northern Virginia Transportation Authority. The Town recently requested funding for the project from Loudoun County under their Transportation/Transit Funding program and from the Capital Improvement Program.

No additional appropriation from the Town is needed.

**Work Plan Impact:** None. This project is part of the current work plan for Capital Projects.

**Executive Summary:** The Evergreen Mill Road Widening project will upgrade the section of road between Battlefield Parkway and South King Street from two lanes to four. This is approximately one mile in length. An engineering contract must be awarded to move forward with design of this project.

**Background:** Evergreen Mill Road is currently a two-lane collector roadway serving the southwest portion of Leesburg. The road is used by residents in several adjacent neighborhoods, by commuters traveling to the Dulles Greenway, and to provide access to Freedom Park and three Loudoun County Public Schools. The purpose of the project is to

relieve congestion, improve access to the public facilities, and to enhance pedestrian and bicycle facilities for this portion of the Town.

The Evergreen Mill Road Widening project will widen approximately one mile of Evergreen Mill Road from the southern Leesburg corporate limits at Battlefield Parkway to South King Street (Route 15). The existing two-lane road will be widened to a four-lane street with turn lanes, sidewalk on one side, and a shared use path on the other side. The project will include utility relocations, curb, gutter, and storm drainage.

In response to a public solicitation to provide design and engineering services for this project, the Town received 18 proposals on May 26, 2016. WSP/Parsons Brinkerhoff was the firm rated first by the evaluation committee to provide these services. Staff has negotiated an hourly rate contract with WSP/Parsons Brinkerhoff for the design and engineering services in the amount not to exceed \$898,144.35.

PRESENTED October 11, 2016

RESOLUTION NO. 2016-

ADOPTED \_\_\_\_\_

A RESOLUTION:     AWARDING A DESIGN CONTRACT FOR THE EVERGREEN MILL ROAD WIDENING PROJECT TO WSP/PARSONS BRINKERHOFF IN THE AMOUNT NOT-TO-EXCEED \$898,144.35.

WHEREAS, the Evergreen Mill Road Widening project is a funded capital project; and

WHEREAS, in response to a public solicitation to provide design and engineering services for this project, the Town received 18 proposals on May 26, 2016; and

WHEREAS, the received proposals were evaluated by an evaluation committee in accordance with the Town's procurement policy; and

WHEREAS, WSP/Parsons Brinkerhoff was rated first by the evaluation committee to provide the design and engineering services for this project; and

WHEREAS, the Director of Public Works and Capital Projects and the Chief Procurement Officer recommends awarding the design contract for this project to WSP/Parsons Brinkerhoff.

THEREFORE, RESOLVED by the Council of the Town of Leesburg in Virginia as follows:

The Town Manager is authorized to execute a contract, in a form approved by the Town Attorney, with WSP/Parsons Brinkerhoff in the amount not to exceed \$898,144.35, paid on actual hours spent for providing the design and engineering services for the Evergreen Mill Road Widening project.

PASSED this \_\_\_\_ day of October, 2016.

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David S. Butler, Mayor  
Town of Leesburg

ATTEST:

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Clerk of Council