



Date of Council Meeting: October 25, 2016

**TOWN OF LEESBURG
TOWN COUNCIL MEETING**

Subject: Cattail Branch Sewage Pumping Station

Staff Contact: Amy Wyks, P.E., Director, Utilities
Octavia Andrew, Chief Procurement Officer, Finance & Administrative Services

Council Action Requested: To consider a contract award to Sydnor Hydro, Inc. in the amount of \$257,460 for procurement of equipment for the Cattail Branch Sewage Pumping Station Upgrade project.

Staff Recommendation: Staff recommends awarding a contract to Sydnor Hydro, Inc. in the amount of \$257,460 for procurement of equipment for the Cattail Branch Sewage Pumping Station Upgrade project.

Commission Recommendation: None.

Fiscal Impact: The Cattail Branch Sewage Pumping Station Upgrade project is fully funded in the Department of Utilities budget from the Fiscal Year 2017 Capital Asset Replacement Fund (3R Reserve Fund) and the Fiscal Year 2017 Water Pollution Control Division operating budget for mechanical repairs and maintenance. No additional funds are needed.

An appropriation of Department of Utilities unexpended funds in the amount of \$652,591.72 for carryover from Fiscal Year 2016 to Fiscal Year 2017 was approved by Town Council on June 14, 2016 by Resolution 2016-078 (see attachment). Of those funds, \$552,591.72 was appropriated for the Cattail Branch Sewage Pumping Station Upgrade project.

Work Plan Impact: None. This project is part of the current work plan for the Department of Utilities.

Executive Summary: The Cattail Branch Sewage Pumping Station Upgrade project is part of the Department of Utilities' scheduled replacement of aging equipment with operational limitations.

Background: An evaluation of the Cattail Branch pump station has concluded the need for upgrade, replacement and rehabilitation of the sewer pump station due to aging equipment and operational limitations. The project includes replacing two of the four existing sewage pumps and motors with new equipment, new wet well measurement devices, and replacement of existing pump controls, equipment and associated valves. The Water Pollution Control

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Division (WPCD) of the Department of Utilities has \$552,591.72 approved in Fiscal Year 2017 for completion of the upgrade project.

On June 14, 2016, Town Council approved the appropriation of those funds to Fiscal Year 2017 by Resolution 2016-078 (see attachment).

In response to a public solicitation for the procurement of equipment for the Cattail Branch Sewage Pumping Station project, the Town received one bid on October 14, 2016 as follows:

- Sydnor Hydro, Inc. \$257,460.00

The bid was evaluated by the Director of the Department of Utilities and the Chief Procurement Officer in accordance with the Town's Procurement Policy. Sydnor Hydro, Inc. of Richmond, Virginia was determined to be the lowest responsive and responsible bidder.

This is a unit price contract. The estimated quantities multiplied by the unit price have established the not to exceed contract price. Change order procedures are detailed in the bid specifications.

Construction services to remove the original equipment and install the new equipment will be going out to bid in December 2016. Considering the 230 day pump lead time for delivery, construction is anticipated to begin in June 2017 and completed summer of 2017.

Attachment: Resolution 2016-078

A RESOLUTION: AWARDING THE EQUIPMENT PROCUREMENT CONTRACT FOR
 THE CATTAIL BRANCH SEWAGE PUMPING STATION UPGRADE
 PROJECT TO SYDNOR HYDRO, INC. IN THE AMOUNT OF \$257,460.

WHEREAS, no additional funding is needed to award this contract.

THEREFORE, RESOLVED by the Council of the Town of Leesburg in Virginia that the
Town Manager is authorized to execute a contract, in a form approved by the Town Attorney, with
Sydnor Hydro, Inc. in the amount of \$257,460 for replacement of equipment for the Cattail Branch
Sewage Pumping Station Upgrade project.

PASSED this ____ day of October, 2016.

David S. Butler, Mayor
Town of Leesburg

ATTEST:

Clerk of Council